



MIDDLETON PARISH COUNCIL, LOW ROAD, MIDDLETON, LA3 3LG

**Date of Meeting:** Monday 9<sup>th</sup> June 2025 at 6.30pm.

**Venue:** Middleton Parish Hall, Low Road, Middleton.

## Minutes

**Present,** Chair T Porter (TP); Vice-Chair W Doyle (WD); N Shacklady (NS); D Hoyle (DH); G McMurray (GM) T Smith (TS);

**Apologies,** P Shacklady (PS);

Welcome from the Chair.

Declarations of interest and Dispensations. None

Matters arising and confirmation of minutes from last meetings on **12th May 2025**. None, minutes approved

**Members of the public present:** Damian Bogucki, Hazel Diviny and Lyndsay.

### Any items from members of the public.

Hazel Diviny asked for an update regarding sycamore trees on the boundary with her land. The Council agreed to allow felling the trees and offer a contribution of 50% of the quoted cost. Hazel then asked for costs towards her paddock being re seeded. The Council considered this request further but will not contribute towards this work. The Council will confirm this in writing.

### Email from resident with reference to parking around the hall.

(DB)

The continued parking by residents and visitors on verges, around the village continues to be a nuisance. The Council and hirers of the hall continue to remind visitors about safe parking. DH has spoken with residents and GM will plant 50 new trees along the verges. WD confirmed that the Council have spoken with the police, and they advise they have no enforcement powers.

### 1, ref 06/25/01, Election of a Vice Chair.

DH was elected as the Vice Chair.

## 2, ref 06/25/02, Plans, goals and objectives of the Parish Council for 2025/2026

The Chair presented items of priority for 2025, as follows (in addition to the items with their own agenda lines),

Develop a social media policy, Code of Conduct policy to be updated with all members, Recruit new members to the Council, Damian then expressed an interest in rejoining the Council. All members to attend training via LALC, when courses become available.

All decisions taken are decisions of the Council, not that of any individual member.

Nancy has confirmed she is stepping down from the Council.

## 3, ref 06/25/03, Parish Hall, Snooker Room, Community Hub. (All) Drains, Roof

Currently no leaks through the roof. Repairs have been carried out and further inspections have taken place. On going inspections will be carried out. DH to arrange this work and records maintained of all inspections. The external rendering works will be completed very soon.

Drains, WD and David continue to monitor and rod the drains. They are currently flowing well but some repairs will be carried out to help improve the flow.

An outside tap will be fitted. TS to arrange this work with Anthony Fitchie. Adlec have been asked to quote for the supply of two hand dryers in each toilet.

## 4, ref 06/25/04, Sports Field, Tennis Courts and Grounds Maintenance (TS/WD)

TS advised that a site meeting is taking place next week, regarding the pitch drainage and pitch risk assessment. Repairs completed within the pavilion include replastering and re decoration. A new kitchen has been applied for via a grant, which the Parish Council fully support. Deadline for application is the 28<sup>th</sup> June.

Other works completed by the football club include new topsoil £360, £2,800 on sand which has been spread across the playing surface and £2,500 on pitch maintenance. All funded by various grants and the Football club.

TP advised the defib is missing a location number, which must be displayed on the door.

## 5, ref 06/25/05, Playground (DH/GM)

GM continues to make further grant applications and has attended a recent webinar. GM will produce an outline plan and design to support further grant applications.

## 6, ref 06/25/06, Planning (All)

TP advised that Broadgate Garage have applied for a new garage building beside the forecourt. The appeal for Diviny Livery has now gone to the Secretary of State.

**7, ref 06/25/07, AGAR 2024/2025. (Clerk)**

A new internal auditor has been appointed and the Council advised accordingly. Further update will be available shortly.

**8, ref 06/25/08, Traffic Calming/Controls and Parking (All)**

See items from members of the public, no further update.

**9, ref 06/25/09, Grant Funding Updates (All)**

See above ref Playground.

**10, ref 06/25/10, Website, Training and NALC/LALC (TP)**

TP continues to update the website and hall booking system. The new booking system is £120/year, which was agreed by the Council.

**11, ref 06/25/11, Energy renewal and Sports Pavilion. (Clerk)**

Octopus energy have now taken over the energy supply at the pavilion.

Any items of urgent business.

Exempt Items

Dates of note for 2025.

Date and time of next meeting: 7<sup>th</sup> July 2025.

**Accounts, Invoices and Payments, June 2025**

1, Clerk June 2025, £329.64p, Chq No 2538

2, HMRC PAYE May 2025, £82.40, Chq No 2537

## Other expenditure

- 1, Octopus Energy, DD, May 2025, £301.34
- 2, British Gas, DD, May 2025, £107.62
- 3, Water Plus, DD, May 2025, £43.85
- 4, Fen Street Web Designs, £120, Chq No 2536
- 5, Thomas Graham, £25.04, Chq No 2539
- 6, Isabel Stretch Cleaning Services, £300, (Jan to May) Chq No 2540
- 7, A Barr Gardening Services, £100, ABI 252604, Chq No 2541
- 8, A Fitchie, External tap, £90, Chq No 2542

**Expenditure** May 2025, £1,927.48p

**Income** May 2025, 21,092.50p

Dance School £682.50, Bowling Club £168, Hall Hire £352, Lottery Grant £19,890

**Bank Balance** as at 31<sup>st</sup> May 2025. £55,475.38p


## Breakdown of Bank Balance

Middleton Parish Council £23,821.41

Playground Fund £30,690.00

Dong Fund £963.97

Signed ....., Chair T Porter, Date 7/7/2025

Signed ....., Clerk S Ward, Date 7-7-2025